



**Chillicothe Public Library
Regular Board of Trustees Meeting
Monday, April 27, 2026 5:30 pm**

Agenda

1. Call to Order – the meeting was called to order at 5:29 p.m. by Board President Deb Cody
 - a. Present – Deb Cody, Jen Jeakins, Stacey Long, Pam Prunch, Homer Williams and Board of Director Alyce Jackson.
 - b. Absent – Tom Razo and Sharon Hollandsworth.
2. Public Comments - None
3. Approval of Minutes
 - a. Regular March Board Meeting. A motion was made by Homer Williams and seconded by Stacey Long. All voted in favor to approve.
 - b. Special Board Meeting. A motion was made by Jen Jeakins and seconded by Pam Prunch. All voted in favor to approve.
4. Approval of Bills - A motion was made by Deb Cody and seconded by Homer Williams. All voted in favor to approve. A Roll Call Vote was done, with trustees (Deb Cody, Jen Jeakins, Pam Prunch, Homer Williams and Stacey Long), voting to approve. The motion was passed.
Treasurer’s Report – To be placed on file.
5. Director’s Report – To be placed on file.
6. Unfinished Business
 - a. Materials Selection Policy – action. A motion was made by Stacey Long and seconded by Homer Williams. All voted in favor to approve.
 - b. Request for Reconsideration Form – action. A motion was made by Jen Jeakins and seconded by Deb Cody. All voted in favor to approve.
7. New Business
 - a. Emergency Response Plan – Continue discussion next month.
 - b. Public Notary Policy – discussion. Vote on next month.
 - c. FY27 Meeting Dates – discussion. Vote on next month.
 - d. Bylaws – discussion. Vote on next month.
8. Trustee Training
 - a. Illinois Public Library Standards
 - Governance & Administration
 - Human Resources
9. Announcements
10. Adjournment. A motion was made by Homer Williams and seconded by Pam Prunch to adjourn the meeting at 6:04 P.M. All voted in favor to approve.

Respectfully submitted by Jen Jeakins