

**Chillicothe Public Library District  
Regular Board of Trustees Meeting  
Wednesday, March 23, 2026 @5:30pm**

1. **Call to Order** The meeting was called to order at 5:39 P.M. by President, Debbie Cody.
  - a. **Present** – Debbie Cody, Pam Prunch, Stacey Long, Sharon Hollandsworth, Homer Williams and Director Alyce Jackson
  - b. **Absent** – Tom Razo, Homer Williams and Jen Jeakins
2. **Public Comments** -N/A
3. **Approval of February Minutes** - A motion was made by Sharon Hollandsworth and second by Pam Prunch to approve; all voted in favor, and the motion carried.
4. **Approval of presented bills** - A motion was made by Stacey Long and seconded by Debbie Cody to approve. A Roll Call Vote was done, with all trustees (Stacey Long, Pam Prunch, Sharon Hollandsworth and Debbie Cody), voting to approve. The motion passed.
5. **Treasures Report** - Will be given at April meeting do to the Treasurer’s absence
6. **Director’s Report** - Alyce informed the board that a CD is coming due at Better Banks with a rate increase if we renew by Monday, March 30th. A special meeting will be held on Thursday, March 26th to vote on this. Directors report will be put on file
7. **Unfinished Business** –
  - a. **Move June Staff Meeting to first Monday (June 1)** – A motion was made by Stacey Long and a second from Pam Prunch to approve; all voted in favor, and the motion carried.
  - b. **Exhibit & Display Policy** – A motion was made by Debbie Cody and second by Sharon Hollandsworth to approve; all voted in favor, and the motion carried.
  - c. **Exhibit & Display Request Form** – A motion was made by Sharon Hollandsworth and second from Pam Prunch to approve; all voted in favor, and the motion carried.
8. **New Business** –
  - a. **Materials Selection Policy** – A discussion and review of policy. Voting at April meeting.
  - b. **Request of Reconsideration Form** – A discussion and review of policy. Voting at April meeting.
9. **Trustee Training**
  - a. **Illinois Public Library Standards - covered chapters:**
    - **Collection Management**
    - **Finance & Budget**
10. **Announcements** – N/A
11. **Adjournment** – A motion was made by Sharon Hollandsworth and a second by Pam Prunch to adjourn the meeting at 6:27 P.M.; All voted in favor, and the meeting was adjourned.

Respectfully submitted by Debbie Cody