



**Chillicothe Public Library District
Regular Board of Trustees Meeting
Monday, August 25, 2025 @5:30 pm**

1. Call to Order – the meeting was called to order at 5:30 p.m. by Board President Deb Cody
 - a. Present – Deb Cody, Jen Jeakins, Stacey Long, Tom Razo, Sharon Hollandsworth, Pam Prunch and Board of Director Alyce Jackson.
 - b. Absent – Homer Williams
2. Public Comments – None
3. Approval of Minutes
 - a. July 28 Regular Meeting – a motion to approve was made by Sharon Hollandsworth and seconded by Tom Razo. All voted in favor to approve.
4. Approval of Bills – a motion to approve was made by Jen Jeakins and seconded by Deb Cody. All voted in favor to approve. Roll was done with all trustees (Deb Cody, Jen Jeakins, Stacey Long, Tom Razo, Sharon Hollandsworth and Pam Prunch).
5. Treasurer's Report – To be placed on file.
6. Director's Report – To be placed on file.
7. Unfinished Business
 - a. Freedom of Information (FOIA) Policy – action. A motion to approve was made by Stacey Long and seconded by Tom Razo. All voted in favor to approve.
8. New Business
 - a. FY26 Budget & Appropriation Ordinance #2026-04 – action. A motion to approve was made by Tom Razo and seconded by Jen Jeakins. All voted in favor to approve.
 - b. Building and property insurance renewal – action. A motion to approve was made by Tom Razo and seconded by Pam Prunch. All voted in favor to approve.

- c. Floating Holiday policy – Discussed and will be voted on at the September meeting.

9. Announcements

10. Adjournment – A motion to approve was made by Sharon Hollandsworth and seconded by Stacey Long to adjourn at 6:15 p.m. All voted in favor to approve.

Respectfully submitted by Jen Jeakins