



**Chillicothe Public Library District  
Regular Board of Trustees Meeting  
Tuesday, May 27, 2025 @5:30 pm**

1. **Call to Order** the meeting was called to order at 5:30 p.m. by Board President Debbie Cody
  - a. **Present** – Deb Cody, Tom Razo, Stacey Long, Sharon Hollandsworth, Shayne Jezek, Jennifer Jeakins, Pam Prunch, Homer Williams and Library Director, Alyce Jackson
  - b. **Absent** – Carmen Jenkins and Robert Alvarado
2. **Approval of Minutes -**
  - a. **April 28 Regular Meeting** A motion was made by Shayne Jezek and seconded by Tom Razo to approve. All voted in favor
  - b. **May 7 Regular Meeting** A motion was made by Tom Razo and seconded by Debbie Cody to approve. All voted in favor
3. **Approval of presented bills -** A motion was made by Shayne Jezek and seconded by Sharon Hollandsworth to approve. A Roll Call Vote was done, with all trustees (Tom Razo, Stacey Long, Sharon Hollandsworth, Shayne Jezek and Debbie Cody), voting to approve. The motion passed
4. **Treasurer's Report** – To be placed on file for audit
5. **Directors Report** – To be placed on file
6. **Unfinished Business** –
  - a. **Approval of proposed Director's raise** –A Roll Call Vote was done, with all trustees (Tom Razo, Stacey Long, Sharon Hollandsworth, Shayne Jezek and Debbie Cody), voting to approve. The motion passed
7. **Oath of Office for Elected and Appointed Trustees** –Swearing in of trustees; Debbie Cody, Sharon Hollandsworth, Jennifer Jeakins, Stacey Long, Pam Prunch, Homer Williams
8. **Appointment of Officers** –(President) - Debbie Cody nominated by Stacey Long, seconded by Tom Razo, all voted in favor. (Vice-President) - Stacey Long nominated by Debbie Cody, seconded by Homer Williams, all voted in favor. (Secretary) - Jennifer Jeakins nominated by Debbie Cody, seconded by Pam Punch, all voted in favor. (Treasurer) - Tom Razo nominated by Debbie Cody, seconded by Homer Williams, all voted in favor
9. **Unfinished Business** –
  - a. **Meeting Room Policy and contract** –A motion was made by Sharon Hollandsworth and seconded by Jennifer Jeakins to approve, all voted in favor
  - b. **FY26 Non-Resident Card Resolution #2026-02** –A motion was made by Stacey Long and seconded by Pam Prunch to approve, all voted in favor
  - c. **FY26 Maintenance Ordinance #2026-03 & Public Notice** –A motion was made by Homer Williams and seconded by Tom Razo to approve, all voted in favor
  - d. **FY26 Budget** –Budget was discussed and will be voted on at the regular June meeting
10. **Trustee Training** – Review of Chapters 10-11
11. **Public Comments** - N/A
12. **Adjournment** – A motion was made by Tom Razo and seconded by Homer Williams. All voted in favor to adjourn at 6:45 p.m.

Respectfully submitted by Stacey Long