



**Chillicothe Public Library District  
Board of Trustees Meeting**

**Monday, October 28, 2024 @ 5:30 pm**

1. **Call to Order** - the meeting was called to order at 5:30 p.m. by Board President Debbie Cody
  - a. **Present** –Deb Cody, Stacey Long, Tom Razo, Carmen Jenkins, Robert Alvarado, Sharon Hollandsworth, Shayne Jezek and Library Director, Mary Aylmer
2. **Public Comments** – N/A
3. **Presentation and Approval of Annual Audit – Kim Byrd, Hopkins & Assoc.**
  - a. A motion was made by Shayne Jezek and seconded by Carmen Jenkins to approve. All voted in favor.
4. **Approval of Minutes** – Minutes were approved at the Special Meeting, October 15, 2024
5. **Approval of presented bills** - A motion was made by Stacey Long and seconded by Sharon Hollandsworth to approve. A Roll Call Vote was done, with all trustees (Tom Razo, Stacey Long, Carmen Jenkins, Robert Alvarado, Sharon Hollandsworth, Shayne Jezek, and Debbie Cody), voting to approve. All voted in favor.
6. **Treasurer’s Report** – To be placed on file for audit.
7. **Directors Report** –To be placed on file.
8. **New Business** –
  - a. **Appointment of Secretary** –A motion was made by Debbie Cody to nominate Carmen Jenkins and seconded by Shayne Jezek to approve. All voted in favor.
9. **Approval of payment for I.C.C.I.** – A motion was made by Stacey Long and seconded by Tom Razo to approve. A Roll Call Vote was done, with all trustees (Tom Razo, Stacey Long, Carmen Jenkins, Robert Alvarado, Sharon Hollandsworth, Shayne Jezek, and Debbie Cody), voting to approve. All voted in favor.
10. **Announcements** – N/A
11. **Adjournment** –A motion was made by Shayne Jezek and seconded by Tom Razo to adjourn at 6:25 p.m. All voted in favor.
12. **Back to open session to approve minutes** - A motion was made by Tom Razo and Seconded by Stacey Long to go back into open session. All voted in favor.
13. **Approval of Minutes (October 28, 2024)** – A motion was made by Tom Razo and Seconded by Shayne Jezek to approve with changes. All voted in favor.
14. **Adjournment** –A motion was made by Tom Razo and seconded by Shayne Jezek to adjourn at 6:36 p.m. All voted in favor.

Respectfully submitted by Carmen Jenkins