



**Chillicothe Public Library District
Regular Board of Trustees Meeting
Monday, September 23, 2024 @5:32 pm**

1. **Call to Order** the meeting was called to order at 5:32 p.m. by Board President Shayne Jezek
 - a. **Present** – Carmen Jenkins, Deb Cody, Tom Razo, Robert Alvarado, Stacey Long, Sharon Hollandsworth, Shayne Jezek and Library Director, Mary Aylmer
 - b. **Absent** – Sharon Hollandsworth
2. **Guest Speaker Jeff Admire, Chillicothe Bike Path Committee** - Discussion and Q&A about future bike path on library property.
3. **Public Comments** - N/A
4. **Approval of Minutes** -
 - a. **Approval for August 26th Regular Meeting minutes:** A motion was made by Stacy Long and seconded by Carmen Jenkins to approve. All voted to accept.
 - b. **Approval for September 4th Special Meeting minutes:** A motion was made by Tom Razo and seconded by Debbie Cody to approve. All voted to accept.
5. **Approval of presented bills** - A motion was made by Carmen Jenkins and seconded by Tom Razo to approve. A Roll Call Vote was done, with all present trustees (Debbie Cody, Carmen Jenkins and Tom Razo, Stacey Long, Robert Alvarado and Shayne Jezek), voting to approve. All voted to accept.
6. **Treasurer's Report** – Reviewed and to be placed on file for August.
7. **Directors Report** – Reviewed and to be placed on file.
8. **Unfinished Business** –
 - a. **Modifying Director's Job Application Form to include a Background Check** – A motion was made by Tom Razo and seconded by Carmen Jenkins to keep the use of a Background Check, all voted in to accept.
 - b. **Modifying Director's Job Application Form to not include a Credit Check** – A motion was made by Tom Razo and seconded by Debbie Cody to remove the Credit Check on a potential Director's application, all voted in favor to accept with the exception of Robert Alvarado who voted against removal of the Credit Check.
9. **New Business** –
 - a. **Reappointment of Officers** – Shayne Jezek and Carmen Jenkins stepped down respectively as President and Vice President. New officers were instated to take effect at the October meeting as follows:
 - (1) A motion was made by Carmen Jenkins and seconded by Shayne Jezek to nominate **Stacey Long as new Vice President** all voted in favor the vote was accepted.
 - (2) A motion was made by Shayne Jezek and seconded by Carmen Jenkins to nominate **Debbie Cody as new President** all voted in favor the vote was accepted.
 - (3) A motion was made by Shayne Jezek and seconded by Carmen Jenkins to nominate **Sharon Hollandsworth as the new Secretary (with Debbie taking the role of President)** all voted in favor the vote was accepted.
 - b. **Review application information** – Two applicants, were selected as possible candidates. Tom Razo will conduct a phone interview with the two this week and report back to the board. A future special meeting will be set-up for an in-person interviews with the board after Tom's report.
10. **Announcements** – A discussion of the Annexation letter received by board members from the City of Peoria was discussed.
11. **Adjournment** – A motion was made by Tom Razo and seconded by Debbie Cody. All voted in favor. The meeting adjourned at 7:01 p.m.

Respectfully submitted by Debbie Cody