



**Chillicothe Public Library District  
Regular Board of Trustees Meeting  
Monday, July 22, 2024 @ 5:32 pm**

1. **Call to Order** – The meeting was called to order at 5:32 p.m. by Board President Shayne Jezek
  - a. **Present** – Carmen Jenkins, Deb Cody, Shayne Jezek, Robert Alvarado, Stacey Long, Sharon Hollandsworth and Library Director, Mary Aylmer
  - b. **Absent** – Tom Razo
2. **Public Comments** - N/A
3. **Approval of Minutes** - A motion was made by Carmen Jenkins and seconded by Stacey Long to approve. All voted in favor.
4. **Approval of presented bills for payment.** A motion was made by Sharon Hollandsworth and seconded by Debbie Cody to approve. A Roll Call Vote was done, with all trustees (Debbie Cody, Carmen Jenkins, Stacey Long, Robert Alvarado, Sharon Hollandsworth and Shayne Jezek), voting to approve. The motion passed
5. **Treasurer’s Report** – To be placed on file for audit
6. **Directors Report** – To be placed on file.
7. **Unfinished Business** –
  - a. **Better Banks CD**– It was decided to roll this CD over into an 8 month CD. A motion was made by Sharon Hollandsworth and seconded by Carmen Jenkins to approve. A Roll Call Vote was done, with all trustees (Debbie Cody, Carmen Jenkins, Stacey Long, Robert Alvarado, Sharon Hollandsworth and Shayne Jezek), voting to approve. The motion passed
8. **New Business** –
  - a. **FOIA Policy** – A motion was made by Stacey Long and seconded by Debbie Cody to approve, all voted in favor
  - b. **Salary & Compensation Policy** – On page 6 of 6 of the Policy the footnotes will be dropped as they are not needed. The change will be made and the revised Policy will be voted on at the August meeting.
  - c. **Salary Range Policy** – discussion will continue at the August meeting.
  - d. **Director Job Description** – discussion will continue at the August meeting.
9. **Announcements** – N/A
10. **Adjournment** – A motion was made by Sharon Hollandsworth and seconded by Robert Alvarado. All voted in favor. at 6:34 p.m. to adjourn..