



**Chillicothe Public Library District
Regular Board of Trustees Meeting
February 26, 2024 @ 5:33 pm**

1. **Call to Order** the meeting was called to order at 5:33 p.m. by Board President Shayne Jezek
 - a. **Present** – Shayne Jezek, Deb Cody, Tom Razo, Cindy Bornsheurer, Colleen DeFord and Library Director, Mary Aylmer
 - b. **Absent** – Carmen Jenkins and Kevin Gorman
2. **Staff Introduction** - Madeline Fennell – Acquisitions Associate
3. **Public Comments** - N/A
4. **Approval of Minutes** - A motion was made by Cindy Bornsheurer and seconded by Tom Razo to approve. All voted in favor
5. **Approval of presented bills for payment.** A motion was made by Debbie Cody and seconded by Cindy Bornsheurer to approve. A Roll Call Vote was taken, with all trustees (Shayne Jezek, Colleen DeFord, Cindy Bornsheurer, Debbie Cody and Tom Razo), voting in favor. The motion passed
6. **Treasurer’s Report** – Tom Razo reaffirmed in his report that the board needs to keep an eye on the corporate fund money. The Director will contact the library attorney about steps to have a referendum included in the November election for the library. Report placed on file for audit. Tom will be given a login for the Better Banks account to review the statements.
7. **Directors Report** – Discussion about the Strategic Planning for FY25 will be done at the March meeting.
8. **Unfinished Business** – N/A
9. **New Business** –
 - a. **Director’s healthcare.** A monthly reimbursement to the Director for health insurance (Medicare & her secondary) in the amount of \$238.40. Retroactively a reimbursement will be made for December thru February to the Director to cover this as well. This will be revisited at the November 2024 meeting to see what insurance expense is at that time. A motion was made by Tom Razo and seconded by Debbie Cody to approve. All voted in favor
10. **Trustee Training** - Trustee training from the *Standards for Illinois Public Libraries* - Chapter 1-3 was finished.
11. **Announcements** – N/A
12. **Adjournment** – A motion was made by Tom Razo and seconded by Debbie Cody at 6:45 p.m. to adjourn. All voted in favor, the motion passed.

Respectfully submitted by Debbie Cody