



**Chillicothe Public Library District
Regular Board of Trustees Meeting
October 23 2023 @ 5:32 pm**

1. **Call to Order:** The meeting was called to order at 5:32p.m. by Board President Shayne Jezek
 - a. **Present:** Deb Cody, Shayne Jezek, Colleen DeFord, Tom Razo, Cindy Bornsheurer, Carmen Jenkins, Kevin Gorman and Library Director, Mary Aylmer
2. **Staff Introduction** – Rescheduled.
3. **Public comments:** None
4. **Auditors Presentation:** Kim Bird of Hopkins & Associates reviewed the annual auditors report with the board.
5. **Approval of Minutes:** A motion was made by Tom Razo and seconded by Kevin Gorman to approve with corrections. All voted in favor.
6. **Approval of Bills:** Approval of presented bills for payment. A motion was made by Debbie Cody and seconded by Carmen Jenkins to approve. A Roll Call Vote was done, with all trustees (Colleen DeFord, Cindy Bornsheurer, Debbie Cody, Kevin Gorman Carmen Jenkins, Tom Razo and Shayne Jezek), voting in favor. The motion passed.
7. **Treasurer’s Report:** Reviewed and placed on file for September. Tom suggested making a line item on the future agendas to look at cost cutting opportunities.
8. **Directors Report:** Reviewed and put on file.
 - On the subject of background checks the board asked for a sample policy and feedback from other libraries and any negative experiences they have had using background checks.
 - The board gave approval to pursue Mohr & Kerr for concrete projects from proposals received.
9. **Unfinished Business:** None
10. **New Business:** 9.66% increase over FY25 B&A Levy. A motion was made by Tom Razo and seconded by Cindy Bornsheurer to approve. All voted in favor
11. **Trustee Training:** Paid Leave for All Workers Act. Mary will update the existing policy for review at the November meeting.
12. **Announcements:** Jack Bower a Chicago Land Library director asked the CPLD board to consider a resolution to cast a ballot in the IMRF 2023 election of Executive Trustee. This will be voted on at the November meeting.
13. **Adjournment:** A motion was made by Tom Razo and seconded by Cindy Bornsheurer at 7:13p.m. to adjourn. All voted in favor, the motion passed.

Respectfully submitted by Debbie Cody