



**Chillicothe Public Library District  
Regular Board of Trustees Meeting  
July 24, 2023 @ 5:32 pm**

1. **Call to Order** the meeting was called to order at 5:32 p.m. by Board President Shayne Jezek
  - a. **Present** – Shayne Jezek, Carmen Jenkins, Debbie Cody, Colleen DeFord, Tom Razo, Cindy Bornsheurer, Kevin Gorman and Library Director, Mary Aylmer
2. **Approval of Minutes** - A motion was made by Carmen Jenkins and seconded by Tom Razo to approve. All voted in favor. The motion passed
3. **Approval of Bills** - Approval of presented bills for payment. A motion was made by Tom Razo and seconded by Debbie Cody to approve. A Roll Call Vote was done with all trustees (Tom Razo, Carmen Jenkins, Colleen DeFord, Cindy Bornsheurer, Debbie Cody, Kevin Gorman and Shayne Jezek), voting in favor. The motion passed.
4. **Treasurer’s Report** – To be placed on file for June
5. **Directors Report** – Reviewed and put on file. Mary was asked to research possible policy for new hires that would require background checks
6. **Unfinished Business** – No unfinished business this month
7. **New Business** –
  - a. **FY25 B&A Ordinance** – The Annual Budget and Appropriation was presented to the board to discuss and will be voted on at the August 14th meeting.
8. **Trustee Training** - Public Library Taxation video was viewed and discussed
9. **Announcements** –
  - a. FY23 Agenda & Minutes were reviewed by Shayne Jezek and Debbie Cody on 7/21/23
  - b. Mary shared a thank-you note that was received from the recipient of the VFW gift basket, donated by the CPLD.
10. **Adjournment** – A motion was made by Tom Razo and seconded by Carmen Jenkins at 6:32 p.m. to adjourn. All voted in favor, the motion passed.

Respectfully submitted by Debbie Cody