



**Chillicothe Public Library District
Regular Board of Trustees Meeting
August 14, 2023 @ 5:30 pm**

1. **Call to Order** the meeting was called to order at 5:30 p.m. by Board President Shayne Jezek
 - a. **Present** – Carmen Jenkins, Deb Cody, Tom Razo, Kevin Gorman, Shayne Jezek, and Library Director, Mary Aylmer
 - b. **Absent** – Colleen DeFord and Cindy Bornsheurer
2. **Public Comments** – There were no public comments on the Public Hearing – Budget & Appropriation Ordinance #2024-01.
3. **Approval of Minutes** – A motion was made by Tom Razo and seconded by Carmen Jenkins to approve with change made to line item 5 (directors report) changing ‘fingerprinting’ to ‘background check’. All voted in favor, the motion passed.
4. **Approval of presented bills for payment** – A motion was made by Tom Razo and seconded by Kevin Gorman to approve. A Roll Call Vote was done, with all trustees (Debbie Cody, Kevin Gorman and Carmen Jenkins, Tom Razo and Shayne Jezek), voting yes, the motion passed .
5. **Treasurer’s Report** – Approved to put on file for July.
6. **Directors Report** – Reviewed and put on file. It was decided that discussion/voting on Background Checks will be held at the September meeting to allow input from absent board members.
7. **Unfinished Business** –
 - a. **FY25 B&A Ordinance #2024-01.** A motion was made by Debbie Cody and seconded by Tom Razo to approve. All voted in favor, the motion passed.
8. **New Business** –
 - a. **Remote Attendance Policy update.** A motion was made by Tom Razo and seconded by Carmen Jenkins to approve with the change to move verbiage, ‘*Unexpected childcare obligation prevents member from attending*’ to the end of line item B.b. All voted in favor, the motion passed.
9. **Trustee Training** - OMA review including Closed Session exemptions. This was moved to be presented at the September meeting with more Trustees in attendance.
10. **Announcements** –
 - a. Mary informed the board that the Bond account is still open at Better Banks (with 0 balance), she will find out what needs to be done to close the account and give an update at the next meeting.
 - b. Mike Ratcliff delivered a check to Mary for a PPRT payment (approx \$2,930.00) from May that had been missed.
 - c. CPLD was nominated for a grant from Ameren.
11. **Adjournment** – A motion was made by Tom Razo and seconded by Kevin Gorman at 6:05 p.m. to adjourn. All voted in favor, the motion passed.