



Chillicothe Public Library Rescheduled
Board of Trustees Meeting
Monday, August 29, 2022

1. **Call to Order** — the meeting was called to order at 5:30 p.m. by Board President Carmen Jenkins
 - a. **Present** — Deb Cody, Shayne Jezek, Carmen Jenkins, Tom Razo, Colleen DeFord, Toby Howell and Library Director, Mary Aylmer
 - b. **Absent** — Cindy Bornsheurer
2. **Approval of Minutes for June 27, 2022** A motion was made by Tom Razo and seconded by Toby Howell to approve. All voted in favor, the motion passed.
3. **Treasurer's Report** — Treasurer's report was reviewed and placed on File for audit.
4. **Director's Report** — Director's Report was reviewed and placed on file for July
5. **Unfinished Business** —
 - a. **FY24 Budget & Appropriation Ordinance #2023-02** — A motion was made by Shayne Jezek and seconded by Toby Howell to approve. A Roll Call Vote was done, with all present trustees (Carmen Jenkins, Shayne Jezek, Toby Howell, Tom Razo, Colleen DeFord and Deb Cody), voting yes. The motion was passed
6. **New Business** —
 - a. **Policy Review: A1, A4, A5, A6 & A7** — A motion was made by Toby Howell and seconded by Tom Razo to approve with change to:
General Policy, last paragraph: As a result, the library shall pursue ~~and~~ **an** active program of leadership...
Study Room Use Policy, 5th paragraph: "Children under 10 years of age must be accompanied by and supervised by ~~and~~ **an** adult while using the Study Rooms. Projects that create clean up burdens for library staff are prohibited."
All voted in favor, the motion passed.
 - b. **Discussion on Library Director's Performance Review** — September meeting will have a closed session to discuss Directors Review notations
7. **Trustee Training**— Advocate Series video series was discussed.
8. **Announcements** — Mary let the board know that the Per Capita grant at the amount of \$18,082.03 was received.
9. **Adjournment** — A motion was made by Shayne Jezek and seconded by Tom Razo at 6:15 p.m. to adjourn. All voted in favor, the motion passed.

Respectfully submitted by
Debbie Cody