



**Chillicothe Public Library
Regular Board of Trustees Meeting
November 28, 2022 @ 5:30 pm**

AGENDA

1. Call to Order
2. Approval of Minutes
3. Treasurer's Report
4. Director's Report
5. Unfinished Business
 - a. Approval of Bills procedure
6. New Business
 - a. Staff Christmas Party & gift - *action*
 - b. Public Meeting room rental rates – *discussion*
 - c. Director's Review period – *action*
 - d. Resolution for Library Credit Card - *action*
 - e. Credit Card Policy - *action*
 - f. Hours & Holiday Policy – *action*
 - g. Salary Range Policy - *action*
 - h. Patron Conduct Policy – *action*
 - i. Job Description - Programming Assistant - *action*
7. Trustee Training –
 - a. Standards for Illinois Libraries - review chapters (4-6)
8. Announcements
9. Adjournment