

**Chillicothe Public Library District  
Board of Trustee Meeting  
June 27, 2022 at 5:30 pm**

1. **Call to Order** – the meeting was called to order at 5:30 p.m. by Board President Carmen Jenkins
  - a. **Present** – Deb Cody, Shayne Jezek, Carmen Jenkins, Cindy Bornsheurer, Tom Razo and Library Director, Mary Aylmer
  - b. **Absent** – Toby Howell
  - c. **Guests** – Elizabeth Towns-Law, Youth Librarian
1. **Approval of Minutes** – A motion was made by Shayne Jezek and seconded by Cindy Bornsheurer to approve, all voted in favor.
2. **Staff Introduction** – Elizabeth Towns-Law gave an explanation of her duties and contributions to the library as the Youth Librarian.
3. **Treasurer's Report** – Treasurer's report was reviewed and placed on File for audit.
4. **Director's Report** – Director's Report was reviewed and placed on file for May.
5. **Unfinished Business**
  - a. **Funds Transfer from CEFCU to Better Banks** - Moved to the July agenda, as the Working Cash distribution had not yet been received.
  - b. **Bee Keeping** - A motion was made by Cindy Bornsheurer and seconded by Shayne Jezek to approve the policy, all voted in favor. Mary will be attending the June 29th Judicial Council meeting to present our plan for the addition of the apiary.
7. **New Business**
  - a. **Building & Maintenance Ordinance #2022-08** – A motion was made by Tom Razo and seconded by Cindy Bornsheurer to approve the policy, all voted in favor.
  - b. **Non-Resident Card Resolution** - A motion was made by Tom Razo and seconded by Debbie Cody to approve the policy, all voted in favor.
  - c. **Registered Sex Offender Policy** - A motion was made by Shayne Jezek and seconded by Tom Razo to approve the policy, all voted in favor.
  - d. **2023 Holiday Dates** - A vote will be taken in July after discussed changes are made to the policy and presented again.
  - e. **Board of Trustee open position** - Colleen DeFord was introduced for the new board trustee position, taking Patty Audo's resigned spot. A motion was made by Cindy Bornsheurer and seconded by Shayne Jezek to approve, all voted in favor.
8. **Trustee Training** – Chapter 13 was completed
9. **Announcements** – The CPLD Board will work a water center for Pearce Community Center's 5K run on July 9, Carmen will coordinate with PCC for details.
10. **Adjournment** – A motion was made by Shayne Jezek and seconded by Tom Razo at 6:38 p.m. to adjourn. All voted in favor.