

**Chillicothe Public Library District
Board of Trustee Meeting
April 25, 2022 at 5:30 pm**

1. **Call to Order** – the meeting was called to order at 5:30 p.m. by Board President Carmen Jenkins
 - a. **Present** – Deb Cody, Toby Howell, Shayne Jezek, Carmen Jenkins, Cindy Bornsheurer, and Library Director, Mary Aylmer
 - b. **Absent** – Tom Razo
 - c. **Guests** – Amelia Owdom
2. **Approval of Minutes** – A motion was made by Shayne Jezek and seconded by Cindy Bornsheurer to approve the March 16, 2022 meeting minutes, all voted in favor .
3. **Staff Introduction** – Amelia Owdom explained her duties and contributions to the library as Communications and Marketing Director.
4. **Treasurer's Report** – Treasurer's report was reviewed and placed on file for audit
5. **Director's Report** – Director's Report was reviewed and placed on file for March
6. **Unfinished Business**
 - a. **Staff Salary** - Discussion will continue at May meeting. Mary will email board with responses from other community libraries on how they are addressing salaries this year.
7. **New Business**
 - a. **Sale of 822 N. 2nd Street property** – A motion was made by Shayne Jezek and seconded by Toby Howell to approve to go through with the sale of the 2nd Street property. A Roll Call Vote was done, with all present trustees (Carmen Jenkins, Shayne Jezek, Toby Howell, Cindy Bornsheurer and Deb Cody), voting yes. The motion was passed.
 - b. **Board Conflict of Interest Policy** - A motion was made by Debbie Cody and seconded by Shayne Jezek to approve the policy, all voted in favor, the motion passed.
8. **Trustee Training** – Chapter 10 & 11 was completed
9. **Announcements** – The library received has received \$125.00 from the Chillicothe Public Library Memorial set-up by the family of Bonnie Swanson who recently passed away.
10. **Adjournment** A motion was made by Toby Howell and seconded by Cindy Bornsheurer at 6:51 p.m. to adjourn. All voted in favor.