

Chillicothe Public Library District
430 N. Bradley Ave., Chillicothe IL 61523
July 22, 2019 Board Meeting Minutes

1. Call to Order: The meeting was called to order at 5:30 p.m. by President Sue Mowbray.
 - a. Present: Patty Audo, Jane Harrison, Shayne Jezek, Sue Mowbray, Judi Thornton, and Mary Aylmer.
 - b. Absent: Carmen Jenkins and Debbie Hill.
2. Public Comment: There were no citizens that sought to be recognized.
3. Staff Comments: Catherine Barnett, Programming Librarian, explained some of her job responsibilities including overseeing the Big Read grant award and event. Title selection is *Into the Beautiful View* by Luis Alberto Urrea.
4. Approval of Minutes: May 2019 minutes were submitted by Mary Aylmer. Sue Mowbray asked for one change that instead of reading Chairperson, Sue Mowbray, it should read President, Sue Mowbray. Motion was made by Patty Audo and seconded by Jane Harrison to accept the minutes of the June meeting. All voted in favor.
5. Treasurer's Report: Motion was made by Patty Audo and seconded by Judi Thornton to accept the treasurer's report. All voted in favor.
6. Director's Report: Director Aylmer submitted her report. 3 EAV & Levy scenarios for the Board's consideration (Attachment A); the Board will vote on this at the August meeting.
7. Unfinished Business:
 - A. Solar Installation: Discussion was held in regards to Solar Harvest and Straight UP regarding their rates for reduction in kilowatt hours. After much discussion, it was determined that more information was needed. Therefore, Mary will put together a marketing outline and timeline to share with the community, as well as contact someone from Straight UP to speak with us at next month's board meeting.
 - B. Salary Ranges: After discussion, it was determined that the following would become the starting salary wages for the upcoming budget year to be discussed in March and approved in April of 2020. There will also be an* in order to comply with the Teen Wage as suggested in the Illinois Minimum Wage legislation. Patty Audo made the motion, and Jane Harrison seconded the motion.

Position	Recommended starting salary
Circulation Assistant	\$9.50
Circulation Associate	\$10.50
TS & ILL	\$12.50
Youth Librarian	\$15.00
Programming Librarian	\$14.00
Reference Librarian	\$15.00
Custodian	\$9.50
TS & Acquisitions	\$12.50
Network Systems Administrator	\$13.50

C. FY20 Potential Bonus Awards: Discussion was held in regards to the monetary bonus for long term employees to be based on longevity (Attachment E). A motion was made by Judi Thornton to recognize those long-time employees, who have stayed through the turnovers, by offering a one-time bonus monetary award. Jane Harrison seconded. All voted in favor.

8. New Business: There was no new business to discuss.

9. Board Comments: There were no board comments.

10. Announcements: Community thank-you notes were included in the board package.

11. Adjournment: A motion to adjourn was made by Judi Thornton and seconded by Jane Harrison. Meeting adjourned at 7:04 P.M. All voted in favor.